

MADISON COUNTY SAFETY MEETING MINUTES
SEPTEMBER 15, 2006

On Friday, September 15, 2006, a Safety Committee meeting came to order at 10:00 AM with Ted Coffman, Jill Steeley, Roger Staley, Frank Ford, and Laurie Buyan present.

NIMS Training: The Committee discussed the schedule for the upcoming NIMS training and the need for all employees to attend this training.

Safety Concerns: Roger Staley stated that he had completed the roof over the stairway to the boiler room. This will keep the steps from getting iced up or snow covered in the winter.

The Committee discussed the power outage in Virginia City. This was a good test for the new generator. Roger stated that the generator ran for approximately three hours and used fourteen gallons of fuel, approximately 4.6 gallons per hour. If the tank is full, the generator should run for at least three days in an emergency situation. Roger stated that everything else went well with the generator. It started properly and shut down automatically after the power had been restored for ten minutes, as it was supposed to.

Roger stated that there was a glitch in the backup units for the computers. Karen will reset the sensitivity settings in the backup units so they will be compatible with the generator.

Ted Coffman discussed the weeds by the handicap parking lot and along the sidewalks. Ted asked Roger to remove the weeds to prevent someone from tripping on them.

Frank Ford discussed a safety policy for Missoula County that Carmin Hill had given him prior to the meeting to use as a guide in developing a safety policy for Madison County. Ted stated that this policy needs to be condensed substantially for Madison County.

Ted Coffman discussed the rugs in front of the doors and Treasurer's window. Roger stated that he has been looking for a way to keep the rugs from moving but has been unable to find anything that works.

Jill Steeley inquired about the books on the second floor of the old school building and stated that she had seen people hauling them out. She asked if there is anything else up there that needs to be removed. Roger stated that anything else that might be left does not have the weight issue that the books had and shouldn't be a problem.

The Committee reviewed workers compensation claims.

The Meeting was adjourned at 10:30 AM.

The next safety meeting is scheduled for December 15, 2006, at 10:00 AM in the Commissioners Conference Room.

Minutes prepared by Laurie Buyan.